

Sub: - Minutes of Pre-bid Meeting held on 30-09-2020 under the Chairmanship of Chief Town Planner, Punjab regarding Notice Inviting Expression of Interest (EOI) for rendering consultancy services for the Town Planning Issues, like City Scape, Urban Design, Designing of Urban Forest and designing of Aerotropolis City including horticulture and landscaping etc.

On the subject cited above, a meeting was held in the presence of following officers of GMADA: -

- 1) Sh. Pankaj Bawa, Chief Town Planner, Punjab.
- 2) Sh. Devinder Singh, Chief Engineer GMADA.
- 3) Smt. Amandeep Nijjer, Senior Town Planner, S.A.S. Nagar (Current Charge as S.T.P., GMADA)
- 4) Smt. Mandip Mendirata, S.T.P., GMADA (Online through V.C.)
- 5) Sh. Tarsem Chand, PCS, L.A.C.

Following Potential Bidders were also present in the virtual Meeting: -

- 6) Sh. Rajesh Pandita, Arcop Associate Private Limited. (in person)
- 7) Representative from M/s Space & Form, Patiala. (in person)
- 8) Representative from The Architecture Studio, New Delhi. (in person)
- 9) Mr. Vishal Shah and Mr. Abrar Khan, Anggan Architects, Surat.(through V.C.)
- 10) Mr. Naveen Mahajan, C.P. Kukreja & Associates, New Delhi. (through V.C.)
- 11) Kevin Singh & Nisha Bharati, Mohali. (through V.C.)
- 12) Mr. Kishori Lal, Rotating and Packing Equipments. (through V.C.)
- 13) Mr. Ankon Mittra and Santdeep Gill, Hexagram Designs, S.K. Das and Space Matters, New Delhi. (through V.C.)
- 14) Smt. Smriti Gupta, Archohm Consultants Private Limited, Noida. (through V.C.)
- 15) Mr. Sulabh Goel,EGIS India, (through V.C.)

At the outset of the meeting, all the member participant were invited one by one for raising their queries pertaining to the Notice Inviting Expression of Interest (EOI) with respect to the subject cited above. The following queries were raised by the potential bidders: -

Sr. No.	Queries	Remarks
	Mr. Vishal Shah and Mr. Abrar Khan, For Anggan Architects, Surat	
1.	Parameters pertaining to: - <ul style="list-style-type: none"> • Presentation • Qualifications of Town Planners 	<ul style="list-style-type: none"> • Presentation will be asked only from the selected bidders and parameters would be conveyed to them. • It was intimated that regarding qualification of Town Planners as per PUDA Building Rules-

	<ul style="list-style-type: none"> • Process of Presentation (Whether Online or in person) • Date of Presentation 	<p>2018, which state that a Graduate or Post Graduate degree in Town & Country Planning with valid associate membership of the Institute of the Town Planners, India will be considered.</p> <ul style="list-style-type: none"> • Online presentation may be considered and decision will be conveyed by updating the website. • Date of final presentation would be intimated on the website.
	Naveen Mahajan, For C.P. Kukreja & Associates, New Delhi	
2.	What is the selection criteria for the consultants for issuing RFP? Please explain marking criteria.	To be decided by the evaluation committee after presentation and same shall be confirmed by updating website.
3.	Please elaborate presentation parameters for evaluation?	To be intimated on the website.
4.	What is the estimated project cost?	It was conveyed that this is a consultancy project and as such no Project Cost is envisaged.
5.	For the concept design of proposal, Please Share survey plan, Layout in CADD format, site location and any specific area program / projects functional requirement identified.	It was intimated that a conceptual presentation on scope of work is required for which Google Images and data pertaining to Mohali may be taken from the internet. Tentative location of Aerotropolis City Project shall be uploaded on website of GMADA.
6.	Due to Covid pandemic, most of Government tenders are accepting Bid submission Online only. Request you to please confirm or please extend the date of hard copy submission by 7-10 days.	It was intimated that the last day of submission of the documentary proof of eligibility criteria is 12-10-2020 by 5.00 p.m. The date of Online Presentation shall be uploaded on website after selection from Pre-Bidders.
7.	To provide 2 weeks time for the presentation after sharing the required details and preferably allow presentation Online.	Time shall be intimated on website.

	Smriti Gupta, For Archohm, Noida, U.P.	
8.	To mention the tentative estimated cost of the all three projects which enable the pre-bidder to evaluate manpower and resources required.	Being a conceptual presentation for concepts and ideas, so no cost can be envisaged at this moment.
9.	Whether the 3 project mentioned in EOI document shall be treated as one comprehensive entity or individual projects.	The comprehensive work may be given to a single consultant.
10.	The evaluation criteria for the short listing of 3 consultants for further evaluation.	To be uploaded on website.
	Sulabh Goel, For EGIS India	
11.	Eligibility and Qualification of Town Planner.	As mentioned in the PUDA Building Rules-2018.
12.	Define the Scale of already done projects i.e. 25 acre/ 10 hectares for the consultancy or projects such as Airport/ Master Plan /Development Plan can be included.	Two projects related to urban planning and design of minimum 100 hectares each shall be considered.
13.	Whether Associate Technical Experience and International Experience can be utilized?	If it meets the advertised criteria may be considered.
14.	In scope of work, whether presentation is required to be submitted along with EOI submission.	Presentation shall be asked only from selected entries on the basis of documents submitted.
15.	Terms & Conditions related to payment are not defined.	To be intimated later on.
	Mr. Ankon Mitra and Santdeep Gill, From Hexagram Designs in Consortium with S.K. Das and Space Matters, New Delhi.	
16.	<p>i) Physical Presentation required or can be done through V.C.</p> <p>ii) Concept Design or only qualifying criteria is to be submitted.</p>	<p>Online presentation may be considered and shall be confirmed on website.</p> <p>By 12-10-2020 qualifying documents may be submitted in the office by 5.00 p.m. Later on five selected bidders shall be called for presentation and for this information shall be uploaded on website. Only eligible's shall be called for presentation.</p>

ANNEXURE- I

- i) Scale of the Project i.e. minimum 100 hectares each.
- ii) Last date of submission of eligibility documents: 12-10-2020 till 5.00 p.m.
- iii) Criteria for selection: Weight age for technical part – 80% and Financial 20%.
Note: - Firstly five entries shall be short-listed on technical grounds. Then the financial bid of these five entries shall be opened and the technically selected firm/ company shall work on the minimum financial bid given by anyone of the five technically short-listed entries.
- iv) Short-listing of five selected bidders and uploading the names on website on 14-10-2010 by 10.00 a.m.
- v) Last date for submission of online presentation is 20-10-2020 till 5.00 p.m.
- vi) Date of presentation for five short-listed entries shall be uploaded on website later.
- vii) Google Images of tentative site of Aerotropolis and its 1st phase.