

The Addl.Chief Administrator(HQ)
PUDA, Chandigarh.

The Addl.Chief Administrator(P&A),
PUDA, Chandigarh.

✓ The Addl.Chief Administrator(P&C),
PUDA, Chandigarh.

The Addl.Chief Administrator,
PUDA, SAS Nagar, Ludhiana, Jalandhar,
Patiala, Bathinda.

Co-ordinator P. & A,
PUDA, Chandigarh.
Dears No. 6/173...
Date ...D.A. 7/33...

Memo No. PUDA-TPW-387/ *S. S. S.*

Dated, *24-5-53*

Sub. Policy regarding Permitting Professional Consultancy Services in Residential Houses Constructed in Urban Estates and Built up Houses Allotted by the Housing Board/PUDA.
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The issue of Permitting Professional Consultancy Services within the residential premises has been engaging the attention of the Punjab Urban Development Authority for a considerable time and number of representations have been received in this regard.

Planning & Design Committee in its 11th meeting held on 28.10.97 discussed the issue and observed that certain kind of services could be rendered in the residential houses because of their importance to the community. Considering the matter and importance of certain professional services, it has now been decided to permit professional consultancy services connected with Architecture, Law, Taxation, Accountancy, Medicine etc. which are totally non-polluting and do not cause any nuisance in and around the residential areas, to be carried out within the residential houses.

The permission to be granted shall be subject to the following conditions:

- i) Professional consultancy services should neither cause any pollution nor should create any nuisance in and ^{in the} residential premises.
- ii) Maximum area permitted to be used for consultancy services shall be restricted to 25% of the built up area on ground floor of 50 sqmtrs. which --- over is less.

- iii) The premises must be owned by the professional and should not be a rented accommodation where the permission for consultancy services are to be carried out.
- iv) Owner shall not be permitted to rent out the premises to any other consultants or consultancy firm.
- v) Consultants would be required to obtain prior permission of the Competent Authority before using the premises for such purposes and permission shall be applied in the prescribed application form.
- vi) Adequate provision for parking etc. shall be made within the premises as may be prescribed by the Competent Authority while granting the permission.
- vii) The owner of the premises wherein permission to do the consultancy is sought would accept any other conditions such as advertisement etc. as may be imposed by the Competent Authority from time to time.
- viii) PUDA can withdraw the permission given for carrying on the consultancy at any point of time if the percentage of area being used for consultancy exceeds the area permitted to be used or if any condition of allotment is violated or where Authority is of the opinion that continuation of such a consultancy service is not conducive to the public interest or in the interest of the residents of the area or for any other valid reason.

The permission shall be given on the payment of the following fee which has been approved by the Finance & Accounts Committee in its 19th meeting held on 23.7.98 :-

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|---|--------------|
| i) For plots upto 10 Marla category & LIG/MIG houses. | Rs. 40,000/- |
| ii) For plots above 10 Marla & HIG houses. | Rs. 50,000/- |

The fee shall be payable in two equated annual instalments with first instalment to be paid within 30 days of grant of permission. 18% interest shall be charged for the second instalment. No interest will be

charged if the entire amount is paid within 60 days with 50% fee paid within 30 days of grant of permission. In case of default to pay the instalment the permission granted shall be deemed to lapse/with - drawn.

Policy regarding permitting professional consultancy shall be available in the first instance at SAS Nagar & Ludhianna only.

Jit K. Gupta 24/98
for Senior Town Planner,
Chief Administrator,
PUDA, Chandigarh.

Endst. No. PUDA-TPW-98/_____ Dated,
Copy is forwarded to the following for information & necessary
action:-

- i) General Manager(Projects) PUDA, Chandigarh
- ii) Estate Officer, PUDA, SAS Nagar, Ludhianna, Jalandhar, Patiala
Bathinda, Amritsar, Ferozpur.

for Senior Town Planner,
Chief Administrator,
PUDA, Chandigarh.

Endst.No. PUDA-TIW-98/_____

Dated

Copy is forwarded to Private Secretary to the Chief Administrator,
Puda, Chandigarh for the information of the Chief Administrator, PUDA, Chandigarh.

for Senior Town Planner,
Chief Administrator,
PUDA, Chandigarh.